

Institute of Black Culture

2008 – 09 Emissary Application

The Institute of Black Culture (IBC) Emissaries are comprised of a select group of work study staff members and student volunteers. The Emissaries are the official Ambassadors of the IBC and are responsible for promoting the goals of the Institute by welcoming guests, assisting in the creation and implementation of the multitude of activities that are held in the IBC.

Applications must be returned to the Institute of Black Culture no later than **Thursday, April 10 at 4:30 PM**

Eligibility:

1. Must be a current UF student in good standing and be here in Fall 2008. *Preference will be given to students who are available during Fall 2008 **and** Spring 2009.*
 2. Work study applicants: Must be able to commit a minimum of 6 hours per week (to be done in minimum 2 hour shifts)
 3. Volunteer applicants: Must be able to commit a minimum of 2 hours per week to volunteer at the Institute from 8 – 5
-

Part A: BIOGRAPHICAL DATA

Name: _____
Local _____
Address: _____
Phone: _____ Email: _____
GPA: _____ Classification: _____

Part B: Work Function & Committee

1. Role (please check one)

Work Study

Volunteer

Summer 2008

Fall 2008

Spring 2009

2. Semester: (please check all that apply)

3. Committee Assignment: (please check all that apply)

Marketing and Outreach

Responsible for coordinating all marketing and outreach initiatives for the Institute through the creation and distribution of printed and electronic communication (e.g. flyers, electronic newsletters, Facebook, word-of-mouth). The Marketing and Outreach committee will also be responsible for working with the IT support staff in the Dean of Students office to ensure that the IBC website as well as all design elements are consistent with the mission and vision of the Institute.

Please indicate your Marketing and Outreach committee preference (check all that apply):

Graphics Electronic Media (website, electronic newsletter, Facebook) PR/Outreach Solicitation

Programming

*Responsible for coordination and implementation of IBC programming initiatives such as the Food for the Soul Lunch Series, Watch! Speak! Learn! movie and discussion series and Cultural Expressions art series. Committee will also be responsible for collaborating with other student organizations and departments on campus to facilitate programs in the Institute. **Please note that this committee is not responsible for the planning or execution of the Black Student Assembly or the James E. Scott Black Student Leadership Conference.***

Please indicate your Programming committee preference (check all that apply):

Black Alumni Weekend Conversations w/ Black Faculty & Staff Food for the Soul Lunch Series
 Affaires de Couer Cultural Expressions Freestyle Fridays
 Watch! Learn! Speak! Black Student Welcome Week Block Party

Part C: SHORT ANSWER

Please **attach a copy of your resume AND answer the following questions** in one or two paragraphs:

1. **Why are you interested in being an Emissary?**
2. **What experiences have you had that will make you a successful Emissary?**
3. **What skills or attributes do think you would bring to the Institute (e.g. graphic design, programming)? Please explain briefly.**
4. **Why is the Institute of Black Culture still relevant?**

Please return forms to the Institute of Black Culture, 1510 W. University Ave. Candidates must sign up for an interview when they submit their application.

Applicant's signature: _____

Date: _____